



Millwork and Hardware Specialists  
P.O. Box 2377 • St. Cloud, MN 56302 •  
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### Field Service Request Form

Acct & Sub Acct # \_\_\_\_\_ PO# \_\_\_\_\_ Ship Via: \_\_\_\_\_  
 Order # \_\_\_\_\_ Ordered By: \_\_\_\_\_ Ship Date: \_\_\_\_\_  
 Order Taken By: \_\_\_\_\_  
 Builder: \_\_\_\_\_ Date: \_\_\_\_\_  
 Builder Phone # : \_\_\_\_\_ Windsor F/S# : \_\_\_\_\_  
 Homeowner : \_\_\_\_\_ Home # : \_\_\_\_\_ Work # : \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State / Zip: \_\_\_\_\_

**WINDOW TYPE:**

<input type="checkbox"/> Wood	<input type="checkbox"/> Vinyl	<input type="checkbox"/> Custom
<input type="checkbox"/> Casement (CS)	<input type="checkbox"/> Casement (VCS)	<input type="checkbox"/> Park - Vue
<input type="checkbox"/> Stationary (CSP)	<input type="checkbox"/> Stationary (VCSS)	<input type="checkbox"/> KML

**GLASS TYPE:**

- Argon
- Argon Tempered
- Clear
- Clear Tempered
- Other

<input type="checkbox"/> Dbl Hung (DH)	<input type="checkbox"/> Single Hung (VSH)
<input type="checkbox"/> Dbl Hung Pict (DHP)	<input type="checkbox"/> Single Hng Fixed(VSF)
<input type="checkbox"/> Awning (AW)	<input type="checkbox"/> Awning (VAW)
<input type="checkbox"/> Stationary	<input type="checkbox"/> Stationary

- Patio Door
- Radius
- Direct-Set
- Other:

**INNER GRID :**

- White
- Tan
- Bronze
- Almond
- Green
- 5/8" (IWN)
- 7/8" (IW)
- Lite Pattern

<input type="checkbox"/> Glide-by (GB)	<input type="checkbox"/> Slider (VSL)
<input type="checkbox"/> Active Sash (X)	<input type="checkbox"/> End Vent Slider (VESL)
<input type="checkbox"/> Inactive Sash (O)	<input type="checkbox"/> Active Sash (X)
<input type="checkbox"/> Direct - Set	<input type="checkbox"/> Direct - Set
<input type="checkbox"/> Half Round	<input type="checkbox"/> Half Round
<input type="checkbox"/> Quarter Round	<input type="checkbox"/> Quarter Round
<input type="checkbox"/> Other :	<input type="checkbox"/> Other :

- Wood
- Patio Door (DSL)
- Patio French (PSF)
- Patio Swinger (PSC)
- Park-View Swinger
- Park-View Slider

- Vinyl
- Sliding patio (VSD)
- Patio Transom

W X H \_\_\_\_\_

<input type="checkbox"/> Cladding color:	Mfg. Date / Spacer Code : ( <b>Must</b> Have Prior to Ordering)
<input type="checkbox"/> Unit color:	

Unit Size / Glass Size : \_\_\_\_\_ Qty: \_\_\_\_\_ Unit Size / Glass Size : \_\_\_\_\_ Qty: \_\_\_\_\_  
 Unit Size / Glass Size : \_\_\_\_\_ Qty: \_\_\_\_\_ Unit Size / Glass Size : \_\_\_\_\_ Qty: \_\_\_\_\_  
 Unit Size / Glass Size : \_\_\_\_\_ Qty: \_\_\_\_\_ Unit Size / Glass Size : \_\_\_\_\_ Qty: \_\_\_\_\_

**Warranty Information:**

<input type="checkbox"/> Storm Damage	<input type="checkbox"/> Glass Only	<input type="checkbox"/> Stress Crack
<input type="checkbox"/> Bill to Vendor	<input type="checkbox"/> Customer Broke	<input type="checkbox"/> Sash Only
<input type="checkbox"/> Bill to Customer	<input type="checkbox"/> Broke Upon Delivery	<input type="checkbox"/> Sash W/Glass
<input type="checkbox"/> Bill to Trimpac	<input type="checkbox"/> Broke Upon Receiving	<input type="checkbox"/> Other :
		<input type="checkbox"/> Seal Failure
		<input type="checkbox"/> Customer Error
		<input type="checkbox"/> Damaged

Comment / Attached Drawings : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_